



# Company Contract Renewal

Minneapolis-St. Paul International Airport  
Aviation Security Division and Badging Office



Choose one:

PROJECT UPDATE/CONTRACTORS  CONTRACT RENEWAL/VENDORS/TENANTS

All companies conducting business at MSP Airport must update their information periodically. The top portion of this form should be filled out by an Authorized Signer from your company and your Sponsorship Company must complete their portion on the bottom.

Company name \_\_\_\_\_

Address \_\_\_\_\_ Suite \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Authorized Signer's Name \_\_\_\_\_ Title \_\_\_\_\_

Best contact number \_\_\_\_\_ Email address \_\_\_\_\_

Authorized Signer's Signature \_\_\_\_\_ Date \_\_\_\_\_

Description of services provided (contractors must provide project name): \_\_\_\_\_

\_\_\_\_\_

**This section is to be completed by your sponsor company:**

Sponsor Company name \_\_\_\_\_

Contact name \_\_\_\_\_ Title \_\_\_\_\_

Best contact phone number \_\_\_\_\_

Email address \_\_\_\_\_

Company contact signature \_\_\_\_\_ Date \_\_\_\_\_

**Contract expiration date \_\_\_\_\_ if more than one contract, select the date that is the furthest out.**

Please submit this form to [security@mspmac.org](mailto:security@mspmac.org). An email confirmation will be sent to the primary signer's email address when completed. **Do not send your employees to the Badging Office for renewal until you receive the confirmation email.**