Your taxi license/badge will give you access through the security checkpoint at Terminal 1 Monday through Friday during normal business hours. The license/badge is to be used only by you and must be used for business purposes only.

Your Service Company Representative will contact you and invite you to attend the Taxi Driver Orientation and the Taxi Advisory Meeting held in the Commission Chambers in Terminal 1 at 2:00 pm and 3:00 pm respectively on the last Wednesday of the month, excluding the month of December.

MAC Landside will track the completion of your orientation and will give all new drivers their Taxi Driver Information card as well as access to the taxi lot on Post Road.

Your taxi license/badge is the property of the Metropolitan Airports Commission and must be returned to the MAC Landside office when you stop driving at the airport.

**MAC LANDSIDE OFFICE: 612-726-5463**

**Badge Fees for Taxi Drivers:**
- Two year taxi license/badge and fingerprint fee $200
  - (All license fees are non-refundable)

**LOST BADGE INFORMATION:**

If your taxi license/badge is lost or stolen, you must report it lost immediately to the Badging Office at 612-467-0623 or after hours 612-726-5577. If you locate your badge, return it to the Badging Office. If your badge is returned within 30 days of the expiration date you will be mailed a refund (minus $20) to the address we have on file.

**Lost badge fees:**
- First lost badge (within 12 month period) $100
- Second lost badge (within 12 month period) $150
- Third lost badge 30-day taxi license suspension
Taxi License/Badge Restrictions & Requirements:
- You may not use your taxi license/badge for personal reasons (to meet friends, eat lunch, etc.)
- You can only be in areas that you are authorized.
- Never let someone else use your taxi license/badge.
- Never use your taxi license/badge to gain access to a sterile concourse in order to board a flight. Do not use your taxi license/badge when going on vacation.
- Never falsify, forge, counterfeit, alter or tamper with any taxi license/badge.
- Never tamper with or hamper the operation of any security device.

When to Visit MAC Landside Office:

Information Change Form
If you no longer drive for your Service Company, your company must contact us; your badge will then be turned off. You will have 30 days to return to MAC Landside with an Information Change Form signed by your new Service Company to reactivate your license.
If you move, you must update your address with your Service Company and MAC Landside.
If you switch Service Companies, you must complete the Information Change form with the new Service Company’s signature and drop the form off at MAC Landside. (There is no charge to complete an Information Change form.)

Leaves
If you will be gone from the airport for more than 30 days (on vacation, extended leave, medical reasons, etc.) you must go to MAC Landside to inform them of the exact date of your return. Your license/badge will be collected at that time by MAC Landside until your return.
When returning from your leave, you must bring an Information Change form signed by your Service Company to MAC Landside to pick-up your license/badge. If you don’t collect your license within 30 days of your scheduled return date, you will be required to begin the licensing/badging process from the beginning. (New fingerprints, $200 fee, etc.)

If You Work for Multiple Companies
If you stop working for one of the companies listed on your taxi license/badge, your license will be shut-off. If you want to continue to drive a taxi at MSP Airport, report to MAC Landside with the MSP Airport Security Badge Application form signed by your Service Company. Your application will be stamped and approved by MAC Landside. You will then go to the Badging Office with your badge application, your taxi license/badge and two forms of identification. There will be a $20 fee to create this badge.

REMEMBER to always check-in with MAC Landside and have your parking pass validated before coming to the Badging Office!